I/3617/2024

ALL INDIA INSTITUTE OF MEDICAL SCIENCES BHUBANESWAR
SIJUA POST: DUMUDUMA, PATRAPADA, BHUBANESWAR-751019

NOTIFICATION

Sub: **Typing Test for the Post of Senior Administrative Assistant - reg.**

Based on the performance in the Computer Based Test (CBT) and the recommendation of the Selection Committee and approval of the Competent Authority, the following candidates are called for the Typing Test for the post of Senior Administrative Assistant in terms of Advt. No. AIIMS.BBSR/RECT/ 2023/990/B&C/1583 dated 01.07.2023, subject to fulfilling all eligibility conditions as per the terms & conditions of the advertisement and provision of the relevant recruitment rules besides all other conditions as enumerated in this notification

Name of the Post	Senior Administrative Assistant
No. of Posts	03(UR)

Sr. No	Application No.	Roll No.	NAME	DOB	Applicant's Category	Marks (CBT)	Remarks
UR- 3							
1.	AIIMSB30001962	243024000003	PRANAV SINGH	28/08/1999	UR	125.750	
2.	AIIMSB30002887	222024000003	VIBHOR PRATAP SINGH	27/09/1995	EWS	123.500	
3.	AIIMSB30002691	243024000004	JAGBANDHU NAYAK	07/07/1983	UR	120.000	Cate.6
4.	AIIMSB30004031	252424000013	SUMMY KUMARI	22/02/2000	UR	117.750	
5.	AIIMSB30003443	212924000005	SUJOY SAMUI	23/03/1995	EWS	117.500	
6.	AIIMSB30002158	142324000025	SABYASACHI CHHUALSINGH	16/02/1996	UR	113.500	
7.	AIIMSB30001402	142324000020	ANIL KUMAR BEHERA	11/05/1995	OBC(NCL)	112.500	
8.	AIIMSB30002567	142324000029	RAKESH RANJAN SAHU	14/03/1996	UR	112.000	
9.	AIIMSB30002559	252424000007	RAM NATH THAKUR	24/12/1993	OBC(NCL)	106.250	
10.	AIIMSB30003591	252424000010	DIKSHA KUMARI	27/01/1995	UR	104.250	
11.	AIIMSB30000793	142324000017	ANIMESH NAYAK	19/08/2000	SC	99.500	
12.	AIIMSB30001686	252424000004	NILESH KUMAR	02/01/1999	OBC(NCL)	99.000	
13.	AIIMSB30001007	243024000007	ABHISHEK KUMAR	31/05/1998	UR	98.750	
14.	AIIMSB30002369	142324000026	DEEPSIKHA PAUL	25/08/2000	UR	98.500	
15.	AIIMSB30003999	252424000012	SAURAV KUMAR MISHRA	24/10/1997	EWS	97.500	
16.	AIIMSB30001820	252424000005	ROHIT KUMAR	05/02/1998	EWS	96.000	
17.	AIIMSB30001023	194024000002	HANUMANTHU VASISTA RAO	25/05/1995	OBC(NCL)	93.750	
18.	AIIMSB30002181	212924000002	DEBDEEP CHOWDHURY	25/09/1993	UR	89.500	
19.	AIIMSB30004405	142324000044	G ASISH PATRO	20/05/1995	OBC(NCL)	83.500	
20.	AIIMSB30002963	142324000032	SATYABRATA NAYAK	28/06/1995	UR	83.000	
21.	AIIMSB30004368	252424000015	AMIT KUMAR	12/02/1994	OBC(NCL)	82.000	
22.	AIIMSB30002391	142324000027	ANURAG SWAIN	09/11/1996	UR	79.250	
23.	AIIMSB30000325	243024000001	SHUBHAM KUMAR JHA	25/03/1998	UR	78.000	
24.	AIIMSB30004465	142324000045	BIKASHRANJAN HOTA	15/05/1995	UR	76.250	
25.	AIIMSB30001879	142324000022	SUDHAMAYA MOHAPATRA	25/04/1997	UR	73.750	
26.	AIIMSB30002681	212924000003	SOHAM DEY	11/10/1996	UR	72.250	
27.	AIIMSB30000337	142324000013	SUBHASMITA ROUT	30/05/1995	UR	71.250	
28.	AIIMSB30001513	142324000021	DUSMANT PARIDA	18/05/1994	UR	70.250	
29.	AIIMSB30002783	142324000030	MITA BEHERA	28/03/1996	UR	70.000	
30.	AIIMSB30003587	252424000009	YASH PRATICK JACOB	05/05/1996	UR	70.000	
31.	AIIMSB30004464	194024000003	MAJJI CHINNABABU	20/07/1996	OBC(NCL)	69.250	
32.	AIIMSB30004260	142324000010	PRADEEPTA KUMAR ROUTRAY	15/07/1991	UR	67.250	Cate.6

Cate.6	Availed age relaxation for PwBD.

Important Note: -

I/3617/2024

1. ***The venue, date & reporting time for Typing Test for the post of Senior Administrative Assistant will be intimated separately and also uploaded on the AIIMS, Bhubaneswar's website in due course of time. No Call letter for Typing Test indicating Date and Venue will be sent to above shortlisted candidates by Speed Post.***

2. **The syllabus of Typing Test will be as follows-**
   Typing Test on Computer - Typing Speed @35w.p.m.in English or 30 w. p. m. in Hindi (Time allowed 10 minutes) (35 w. p. m or 30 w.p.m. correspond to 10500 KDPH /9000 KDPH on an average of 5 key depressions for each word).

3. The Candidates are hereby directed to intimate the language of the Typing Test (Hindi or English) through email-id- inforect@aiimsbhubaneswar.edu.in within a period of three days from the date of issuing of this notification. The Subject of the email should be in the format as follows- ***"Skill Test for Senior Administrative Assistant (Application Number of the Candidate) & Language of the Typing Test".***

4. The candidature of all the above-listed candidates shortlisted for the Typing Test is purely provisional subject to verification and fulfilment of the eligibility criteria with regards to age, essential qualification, category, age and experience etc. as per the advertisement and Rules & Regulations of the Institute. In case any of the selected candidates is found not fulfilling any of the eligibility criteria at any stage, then his/her candidature/selection will be cancelled without giving any reason. The decision of the Director in this regard will be final.

5. Candidates should note that shortlisting for Typing Test does not entitle him/her for an empanelment/appointment in the AIIMS, Bhubaneswar. The candidature of above candidates is purely provisional.

6. The Typing Test will be qualifying in nature. Only candidates securing the qualifying marks will be considered for selection based on their merit, i.e., the marks obtained in the Computer Based Test. Those unable to qualify the Typing Test, even with higher marks in the Computer Based Test (CBT), will not be considered for selection.

7. The final selection will be purely based on merit for candidates meeting all eligibility criteria outlined in the advertisement. Any attempt by candidates to exert external influence will result in necessary actions in accordance with the established Rules/Laws.

8. If a candidate does not belong to the category mentioned against his/her name in the above table or if any of the particulars mentioned are not correct, such candidates are advised to report the discrepancy along with all supporting documents to Assistant Administrative Officer, Recruitment Cell, 3rd Floor, Academic Block, AIIMS, Sijua, Bhubaneswar immediately after issuing this notification.

9. No TA/DA shall be paid for attending the aforementioned Typing Test.

10. While every care has been taken in preparing the above category-wise list of candidates for the post of Senior Administrative Assistant to be called for Typing Test, however, AIIMS, Bhubaneswar reserves the right to rectify inadvertent error or printing mistake, if any.

11. Please visit Institute's website i.e., www.aiimsbhubaneswar.edu.in for any last-minute change and other details about this recruitment.

IMPORTANT: Beware of the touts who may misguide the candidates with false promises of getting them selected for the job on illegal consideration. The recruitment process, i.e., CBT in the AIIMS, Bhubaneswar examinations, is fully computerized and the selection is based purely on the merit of candidates.

By Order of the Executive Director

Administrative Officer
AIIMS Bhubaneswar

Copy to –
1. PA to ED, for the kind information of the ED.
2. PA to DD(A), for the kind information of DD(A).